

**Welcome Email Follow-up (After given access to membership)**

**Purpose:***Send 3 days after the welcome emails are sent from CUES*

**Directions:***Copy and paste the template below into a new email, replace all highlighted fields, then send*

**SUBJECT: Take Advantage of your CUES Membership**

Hello Team,

Your membership with CUES is now active! On <DATE> you should have received a welcome email from cues@cues.org. Please be sure to [setup your password](https://online.cues.org/cuesssa/ssaauthmain.forget_password).

I will be sharing/assigning the <COURSE NAME> course with you today. To access the course, you’ll need to login to cues.org with the password you created.

<CU/ORGANIZATION NAME> is excited to provide this incredible resource just for you!

Be sure to check out the [CUES Member Help Center](https://www.cues.org/member-help-center#tab1) to find additional resources within your membership.

If you have not yet received your welcome email from CUES, please contact them right away at 608.271.2664 opt. 2 or cues@cues.org.