CUES Learning Portal

Editing a Pathway

To edit a pathway, click on the title of the pathway. Then, click the "Edit Pathway" button in the upper right corner (below the title banner). From here you can follow any of the directions below to make any desired changes.

Editing Content

To edit content within a lesson,

- 1) Click the three dots in the lower right corner of the content card.
- 2) Click the appropriate item to edit, move, or remove the content.
- 3) Follow any additional prompts as needed.



Edit Pathway

+

Moving Content

Video YouTube Welcome to Degreed

expertise.

To move content within a lesson,

We created Degreed because we believe all learning counts, here's how Degreed can help you build your unique

- 1) Click on the up/down arrows within the content card.
- 2) Use the arrows to reorder the content within the lesson and then click "save changes"

Welcome to Degreed	Video
The New Way to Learn by Degreed	Video
Getting Started with Degreed	Article



/ Lancel	Save Changes



1

Adding Content

To add content to a pathway,

- 1) Scroll to the section you'd like to add the content.
- 2) Scroll to the last piece of content currently in that lesson and click "Add Content"
- 3) In the "Add Content" window, click the "Add by Type" and select the type of content you want to add.
- 4) Follow the prompts to add your content. For example, if you are adding an article, you will follow the prompts.
- 5) Any content will be added to the end of the lesson. You can use the "Move Content" directions on the last page to move it to your preferred location.

	+ Add Content			
Add Content	for later 24			
Article	Book	Asse	ssment	
Podcast	Course	ļ	Task	
Video	Event	F	Post	
Cancel		Hold for Later	Add Items	

Note:

You can add a large variety of content into a pathway. Each of the options will have their own prompts to help you understand how they work/what type of content you can add.

After you're done editing the content and making desired changes, scroll back up to the top of the page and select the "Done Editing" Button



