



Registering Someone For an Event

For All Members

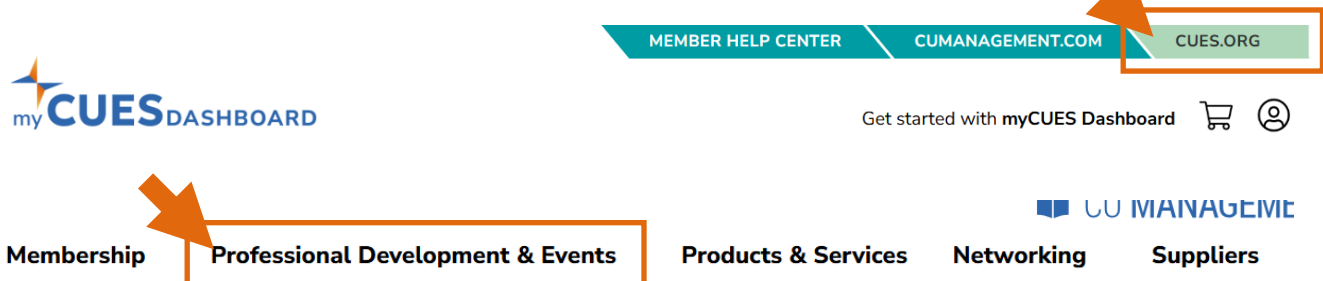
Registering Someone For an Event

Use this document when you need to register someone for an event.

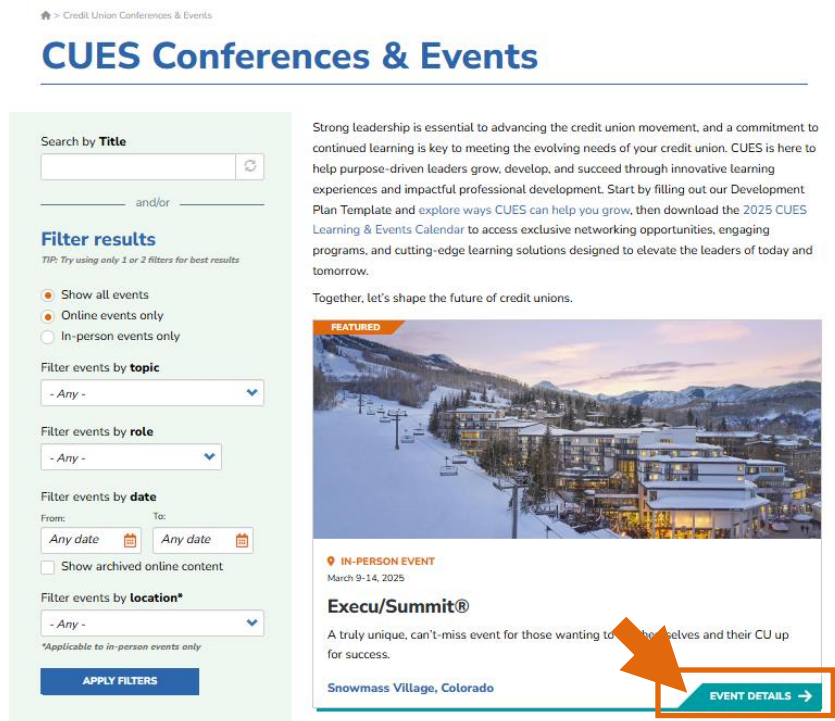
PROCESS

For All Members

1. Once you are logged into cues.org, you'll be in the myCUES Dashboard. From here, click the "cues.org" tab. And then navigate to "Professional Development & Events".



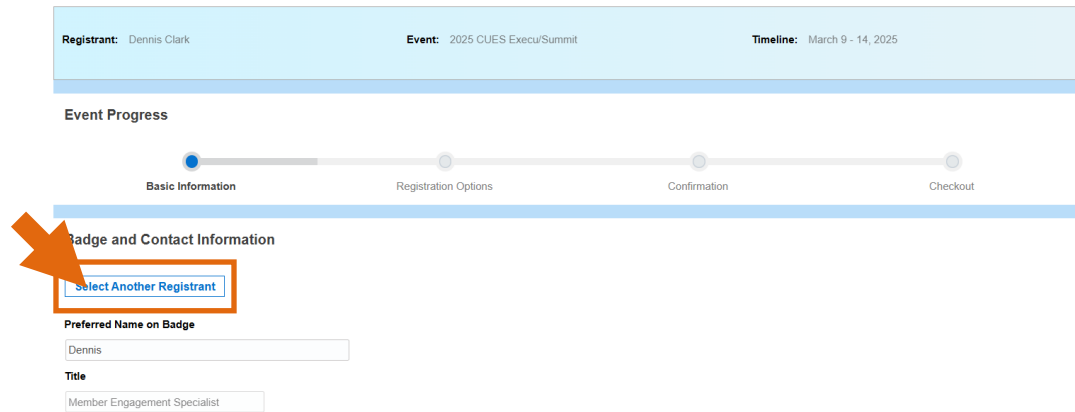
2. From here, find the event you'd like to register the individual for and select "Event Details". And then "Register" on the next page.



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PROCESS (cont.)

3. Next, click on “Select Another Registrant” and continue the registration process as normal.



Registrant: Dennis Clark **Event:** 2025 CUES ExecuSummit **Timeline:** March 9 - 14, 2025

Event Progress

Basic Information Registration Options Confirmation Checkout

Badge and Contact Information

[Select Another Registrant](#)

Preferred Name on Badge
Dennis

Title
Member Engagement Specialist